

MINUTES OF THE QUARTERLY MEETING OF
THE BOARD OF DIRECTORS OF THE SOCIETY FOR CREATIVE ANACHRONISM, INC.

October 18, 2025

CALL TO ORDER

The meeting was called to order by Chair Mark Faulcon at 11:46 pm CT.

ATTENDANCE:

Directors Present: Mark Faulcon – Chair
K.T. Sheppard – Vice-Chair
Krista Capps
Jonathan Foster
Megan O’Shea
Kate Poore
Joan Stuerer

Directors-Elect – Seat F: Keith Howard

Staff and Officers Present: Bao Pham – President
Stacy Hall – Society Seneschal
Lis Schraer – Society Seneschal– ER Deputy
Kelly McKinnon Communications - Elect
Carolyn Richarson - Treasurer
Erin Potter Teehan – Society Exchequer
Sam Davis – Vice President of Information Technology
Eben Kurtzman – In-House Counsel
Warren Capps – Marshal – Armored Combat
Leslie Luther-Fulton - Executive Assistant
Kevin Baun – Webminister-Elect
Melissa Midzor – Society Marshal
Andrew Harness, Chatelaine
Katheryn L. Nikolich – Minister of Arts and Sciences
Unni Leino – Laurel Queen of Arms
Roxi J. Elliot – Society DEIB Officer
Amanda Grayson – Deputy Soc Sen – Investigators
Travis Schenck - Archivist
ASL Interpreter - Maldon

I. OPENING MEETING AND ESTABLISHMENT OF AGENDA

Motion by K.T. Sheppard to open the October 18, meeting of the Board of Directors for the Society for Creative Anachronism. Second by Krista Capps. Opposed: None. Motion carried.

Motion by K.T. Sheppard to accept the agenda as presented and to take agenda items out of order as necessary. Second by Joan Steuner. Opposed: None. Motion carried.

Motion by Krista Capps to add Item V.C Corporate Policy XXI. Second by Kate Poore. Opposed: None. Motion carried.

II. APPROVAL OF MINUTES

Motion by Joan Steurer to approve the July 13, 2025 quarterly meeting minutes, the August 18, 2025 conference call minutes; and the September 10, 2025 conference call minutes, in toto, as presented. Second by Megan O'Shea. Opposed: None. Motion carried.

III. RECURRING BUSINESS

A. Status Changes

1. Dissolutions (Requiring Board Action)

a. Outlands: Shire of Plattefordhelm (Rural Wyoming)

Motion by Joan Steurer to dissolve the Shire of Plattefordhelm, Kingdom of the Outlands. Second by Jonatthan Foster. Opposed: None. Motion carried.

b. Meridies: Shire of Terminus Terrae (Panama City, FL)

Motion by Krista Capps to dissolve the Shire of Terminus Terrae, Kingdom of Meridies. Second by Megan O'Shea. Opposed: None. Motion carried.

2. Advancements

a. Meridies: Shire of Glen Rhy (Huntsville – Decatur, AL metro area) to Province (July 19, 2025)

By consensus, the Board took note of the advancement of the Shire of Glen Rhy, Kingdom of Meridies, to Province)

As a point of personal privilege, Vice Chair Sheppard extended his congratulations to the Shire of Glen Rhy in light of this recent advancement.

3. New Branches

a. Atenveldt: Shire of Vallis Aeris (Majority of Graham & Greenlee Counties, AZ)

b. Lochac: Shire of Sherwater (Woodville and Waipukurau, NZ)

By consensus, the Board took note of the new branches of Shire of Vallis Aeris, Kingdom of Atenveldt, and Shire of Sherwater, Kingdom of Lochac.

C. Quarterly Meeting Schedule

1. Establishment/Confirmation of Meeting Dates & Locations

By consensus, Chair Faulcon took note of the following tentative meeting schedule.

- a. January 25, 2026
- b. April 25, 2026 – Hybrid – Location TBA
- c. July 19, 2026
- d. October 17, 2026– Hybrid – Location TBA

Groups interested in hosting a meeting should contact the Executive Assistant (ea@sca.org) for information on meeting requirements, and how to submit a bid.

2. Invited Guests (Virtual Meetings)

By consensus, it was decided that the Directors-Elect and all major Society officers receive virtual invitations to all meetings. The officers were instructed to monitor their emails for more information.

3. Conference Call Schedule

The tentative schedule for the mid-quarter conference calls is as follows:

- a. Tuesday November 18, 2025 (Tentative)
- b. Tuesday December 16, 2025 (Tentative)

C. Bank Account Authorizations:

The report of the Vice-President of Corporate Operations Louise Du Cray was accepted as presented.

D. Warrants:

Requests for three warrants were received this quarter, one by Laurel Queen and two by the Society Exchequer. These warrants will be acted on in due course.

E. Ongoing Projects

1. Board Recruiting

The report of Director Krista Capps noted that as of October 18, 2025, there were twenty-three (23) candidates on the list of Board nominees with fourteen (14) kingdoms represented. A breakdown by kingdom is as follows:

Æthelmearc	2	Ealdormere	1
An Tir	1	East	1
Ansteorra	1	Gleann Abhann	2
Artemisia	0	Lochac	0
Atenveldt	0	Meridies	2
Atlantia	1	Middle	0
Avacal	0	Northshield	1
Caid	1	Outlands	1
Calontir	1	Trimaris	2
Drachenwald	0	West	1

Director Capps stated that commentary from the membership regarding the nominees is always welcomed, as are new nominations.

2. Board Representation

The Board expressed their appreciation for the courtesy shown by the populace of Calontir during the October 2025 Board Meeting in St. Louis, Missouri on October 18 and 19, 2025.

The Board is currently looking for additional opportunities to set up meetings at different larger local, non-kingdom events. If any groups are interested in hosting one at their event, please send an email to the Executive Assistant at ea@sca.org for more information.

IV. OLD BUSINESS:

A. Society Officer Process and Deputy Transitions

The report of the President was accepted as presented.

B. Preliminary 2026 Budget Planning Report

The report of the Corporate Treasurer was accepted as presented.

V. NEW BUSINESS:

A. Known World Learning Library

By consensus, the report of the President was accepted as presented.

B. Project Scale: Large Events Scope

By consensus, the report of the President was accepted as presented.

C. Corporate Policy XXI: Execution of the *Confidentiality and Responsible Information Use Agreement* by Royal Heirs

Motion by Krista Capps to circulate proposed Corporate Policy XXI – Execution of the *Confidentiality and Responsible Information Use Agreement* by Royal Heirs to the membership

and participants for commentary. Second by Kate Poore. Opposed: None. Motion carried.

VI. REPORTS

A. President – Bao Pham (Baudoyne de Lafayette)

The report of Bao Pham, President, was summarized and accepted as submitted. There were no action items.

Report filed.

A.1. Vice-President for Information Technology – Sam Davis (Thomas Blackmoore)

The report of Sam Davis, Manager for Information Technology, was summarized and accepted as submitted. The report contained no action items.

Report filed.

A.1(a). Society Webminister – Kevin Baun (Mechior zum grauen Wolf)

The report of Kevin Baun, Society Webminister, was summarized and accepted as submitted. The report contained the following action items:

1. Policy Interpretation

I was contacted by a Kingdom Web Minister with a question regarding the web publication of adult material. After reviewing policies, I offered an interpretation of the following passage of the current Society Webminister's Handbook, which was the only existing policy statement that appears to address this topic:

“Webministers execute oversight over content to ensure it complies with local standards and regulations.”

My interpretation of that guidance is as follows:

“Decisions about the appropriateness of web content should be addressed by the Webminister responsible for the content of the website(s) in question. In matters of dispute concerning the Webminister's decision to publish, or not publish, content the concerned party should escalate the issue through the established proper channels.”

Motion by Joan Steurer to uphold the policy interpretation that oversight of website content falls within the responsibilities of the Society Webminister. Second by Krista Capps. Opposed: None. Motion carried.

2. New Policy /Edit to Webminister's Handbook - Generative AI Guidance

I would like to propose a modification to the Webminister's handbook. The proposed edit would add the following to the Webminister's Handbook under the 'Website Construction' heading.

Generative AI Guidance

Webministers should avoid the use of generative AI in the construction of official SCA websites. This includes, but is not limited to, the use of generative AI for the creation of text, images, and videos. In cases where generative AI is utilized, or where you are unsure whether a tool incorporates generative AI, Webministers should take care to disclose which generative AI/tools were used and provide attribution to known source materials used in the creation of new content.

By consent, it was determined that this matter falls within the purview of the Society Webminister.

Report filed.

A.2. Society Communications Officer – Kelly McKinnon (Koia Karasova)

The report of Kelly McKinnon, Society Communications Officer, was summarized and accepted as submitted. There were no action items.

Report filed.

A.3. Society Social Media Officer – Kelly McKinnon (Koia Karasova)

The report of Kelly McKinnon, Society Social Media Officer, was summarized and accepted as submitted. There were no action items.

Report filed.

A.4. Society DIEB Officer – Christina Gonzales (Roxi J. Elliot)

The report of Christina Gonzales, Society DIEB Officer, was summarized and accepted as submitted. There were no action items.

Report filed.

Motion by Krista Capps to add item VI A.5 , Corporate Officer for Inclusive Programs. Second K.T. Sheppard. Opposed: None. Motion carried.

A.5. Corporate Officer for Inclusive Programs – Emily Renee Carroll (Dominica Maquerelle)

The report of Emily Renee Carroll, Corporate Officer for Inclusive Programs, was summarized and accepted as submitted. There were no action items.

The Boards extends its congratulations to Emily Renee Carroll (Dominica Maquerelle) Corporate Officer for Inclusive Programs, upon the announcement of her invitation to join the Order of the Pelican.

Report filed.

B. Vice President for Operations (Society Seneschal) – Stacy Hall (Gwendolynn ní hÁilleacháin)

The report of Stacy Hall, Vice President for Operations, was summarized and accepted as submitted. The report contained no action items but the following notation:

1. Note: Commentary period for the last requested update to Corpora ends October 6, 2025.

Report filed.

B.1. Society Youth Activities Officer – Michelle Santy (Amytis de la Fontaine)

The report of Michelle Santy, Society Youth Activities Officer, was summarized and accepted as submitted. There were no action items.

Report filed.

C. Vice President for Corporate Operations – Louise Du Cray

No report received this quarter.

C.1. Publications Manager – Gloria Woodward (Honor of Restormel)

The report of Gloria Woodward, Publications Manager, was summarized and accepted as submitted. There were no action items.

Report filed.

C.2. *Tournaments Illuminated* – Kendra Jones (Kendryth filia Gerald)

The report of Kendra Jones, *Tournaments Illuminated* Editor, was summarized and accepted as submitted. There were no action items.

Report filed.

C.3. *Compleat Anachronist* - Ellen Rawson (Ariel of Lindisfarne)

The report of Ellen Rawson, Editor for *Compleat Anachronist*, was summarized and accepted as

submitted. There were no action items.

Report filed.

C.4. Society Chronicler – Krystle Smith (Cecilia Blythe)

The report of Krystle Smith, Society Chronicler, was summarized and accepted as submitted. There were no action items.

Report filed.

C.5. Society Archivist – Travis Schenck (Ramon de Javier)

The report of Travis Schenck, Society Archivist, was summarized and accepted as submitted. There were no action items.

Report filed.

D. Corporate Treasurer – Carolyn Richardson (Tetchubah of Greenlake)

The report of Carolyn Richardson, Corporate Treasurer, was summarized and accepted as submitted. There were no action items.

Report filed.

D.1. Society Exchequer – Erin Potter Teehan (Katalena Ivaniaia zhena Shishova)

The report of Erin Potter Teehan, Society Exchequer, was summarized and accepted as submitted. The report contained the following action items:

- a. Variance – Approval of use of Interac e-Transfer Network in Canada

Motion by Joan Steurer to uphold the variance requested by the Society Exchequer on October 18, 2025 to implement use of the Interac e-Transfer network as a means of transferring funds for Canadian groups. Second by Kate Poore. Opposed: None. Motion carried.

- b. Variance Request – Use of Zeffy by the Kingdom of Ansteorra, Barony of Bryn Gwlad - This variance request seeks approval for the Barony of Bryn Gwlad to the Kingdom of Ansteorra to implement Zeffy as an electronic donation platform for a period of one (1) year. The primary purpose is to test the feasibility and efficiency of Zeffy for collecting electronic donations to support baronial activities and projects.

Motion by Krista Capps to uphold the variance granted by the Society Exchequer to permit Kingdom of Ansteorra, Barony of Bryn Gwlad to test the use of Zeffy as an electronic donation platform. Second by K.T. Sheppard. Opposed: None. Motion carried.

- c. Approve revised Society Financial Policy

By consensus this matter was returned to the Society Exchequer for additional work. This item was remanded to the November 2025 conference call.

Report filed.

- E. Laurel Principal Queen of Arms – Unni Leino (Birgitta Lulli)

The report of Unni Leino, Laurel Principal Queen of Arms, was summarized and accepted as submitted. The report contained the following action items:

1. Change the table in Corpora VIII.D.4 to add the Order of the Mark to the list of orders whose members have Master/Mistress as their standard title.

By consensus, this item is approved as it has been previously accepted.

2. Requested Board Actions: SENA: Please approve the following updates to SENA and it's Appendix:
 - a. Updated PN2C “Name Requirements” to treat name elements registered under the Existing Registration Allowance as gender-neutral.
 - b. Added examples to PN2C2, “Culturally Mixed Names” to clarify how a name element registered under the Existing Registration Allowance is treated in culturally mixed names.
 - c. Updated Appendix E2b “Generic Order/Award Patterns” to add the generic pattern *Order of <Someone> with <a heraldic charge>*. This includes an explanation of what “Someone” means.
 - d. Updated Appendix G “Some Specific Elements that are a Step from Core Practice” to include the use of non-identical charges in more than two different tinctures in the same charge group. The appendix was also revised to note that the step from core practice for the use of charges in annulo which are not in their default palewise orientation applies to all charges, not just animate charges.
 - e. Updated Appendix M1 “Some Resource for Conflict Checking” to note that magnolia blossoms are considered mulit-petaled flowers.

Motion by Kate Poore to approve updates and revisions to SENA PN2C “Name Requirements, PN2C2, “Culturally Mixed Names”, Appendix E2b “Generic Order/Award Patterns”, Appendix G “Some Specific Elements that are a Step from Core Practice”, Updated Appendix M1 “Some Resource for Conflict Checking”, as requested by Laurel Sovereign. Second by: Jonathan Foster. Opposed: None. Motion carried.

2. Changes to the Glossary of Terms (<https://heraldry.sca.org/coagloss.html>)
 - a. Updated the definition for *Tincture* to clarify that it is the variants of *scaly* and *papellony* that consist of solid-tinctured scales of two alternating tinctures that are considered furs. The other versions are considered field-treatments.
 - b. Updated Table 2 “Reserved Charges” to include a white livery collar for members of the Order of Defense and two white vambraces or bracers for members of the Order of the Mark.
 - c. Updated Table 4 “Conventional ‘Proper’ Colorings” to include the definition for a woad plant.
 - d. Continued the project to update Table 5 “Default Postures and Orientations” with the revision of charges beginning with G and H. Also added defaults for axolotl, coracle, lizard, salamander, and scythe blade.

Motion by Joan Steurer to approve the updates to the Glossary tables: Definitions: *Tincture*, Table 2 “Reserved Charges”, Table 4 “Conventional ‘Proper’ Colorings”, Table 5 “Default Postures and Orientations”, as requested by Laurel Sovereign. Second by K.T. Sheppard. Opposed: None. Motion carried.

3. Changes to the Administrative Handbook appendices:
 - a. Revised the heraldic will template in Appendix D, “Suggested Standard Form Letters” to include an option to grant blanket permission to conflict.
 - b. Updated links in Appendix H, “Sources That Do Not Require Photocopies to Laurel” and added *Scandinavian Personal Names in Lincolnshire and Yorkshire* by Gillian Fellows-Jensen.

Motion by Joan Steurer to approve changes to the Administrative Handbook to revise and/or update the Administrative Handbook appendices as related to Appendix D, “Suggested Standard Form Letters” and Appendix H, “Sources That Do Not Require Photocopies to Laurel”, as requested by the Laurel Principal Queen of Arms. Second by Jonathan Foster. Opposed: None. Motion carried.

4. Warrant Extension – Wreath Sovereign of Arms

By consensus no action was taken at this time.

Report filed.

- F. Marshal – Melissa Midzor (Arabella da Siena)

The report of Melissa Midzor, Society Marshal, was summarized and accepted as submitted.

The report contained the following action items:

1. Review and approval updates to the AC-Rattan Handbook June 2025 edition.

By consensus, this matter was remanded to the November 2025 Conference Call.

2. Review and approve the new online Rapier Combat Society Handbook.

By consensus, this matter was remanded to the November 2025 Conference Call.

The Board extends its congratulations to Warren Capps (Baron William Hauke of Effingham, OP), Society Armored Combat Deputy, upon the announcement of his invitation to join the Order of the Chivalry.

Report filed.

- G. Minister of Arts and Sciences – Katheryn L. Nikolich (Thorkatla Herjolfsdottir)

The report of Katheryn L. Nikolich, Society Minister of Arts and Sciences, was summarized and accepted as submitted. There were no action items.

Report filed.

- H. Society Chatelaine – Andrew Harness (Ottar Surtson)

The report of Society Chatelaine, Andrew Harness, was summarized and accepted as submitted. There were no action items.

Report filed.

- I. Standing Committees – None.

VII. Correspondence.

All correspondence was distributed as appropriate.

VIII. EXECUTIVE SESSION

Executive Session was opened on Friday, October 17, 2025, at 3:36 pm CT and recessed at 8:01 pm CT. Executive Session was reconvened on Saturday, October 18, 2025 at 9:39 am CT. and recessed for a final time at 10:33 am CT.

- A. Society Seneschal Confidential Updates

The report of the Society Seneschal was accepted as presented.

By consensus the Board directed the Society Seneschal to begin an investigation into a confidential matter.

B. James Acton (Alexander Caidus)

Motion by Joan Steurer to revoke the membership of, and deny participation to, James Acton (Alexander Caidus), based on violations of Corporate Policy XX.A, Sections 1, 2 and 3, and Corporate Policy XX.C, Sections 1 and 3. Second by K.T. Sheppard. Chairman Mark Faulcon exercised his option to vote and did so in favor of the motion. Opposed: None. Motion carried.

C. Jonathan Brown (Marco Di Giuhanni)

Motion by Krista Capps to revoke the membership of, and deny participation to, Jonathan Brown (Marco Di Giuhanni) based on violations of Corporate Policy XX.A, Sections 1, 2 and 3, and Corporate Policy XX.C, Sections 1 and 3. Second by Kate Poore. Opposed: None. Motion carried.

D. Tammy Miller (Berke Chinua)

Motion by K.T. Sheppard to revoke the membership of, and deny participation to, Tammy Miller (Berke Chinua) based on violations of Corporate Policy XX.A, Section 1, and Corporate Policy XX.B, Sections 1 and 2. Second by Krista Capps. Opposed: None. Motion carried.

E. Keith Bates (Connor McEldridge)

Director Joan Steurer recused herself from discussion of, or voting on this issue.

Motion by Kate Poore to uphold the Temporary Removal from Participation in the Society of Keith Bates (Connor McEldridge) as issued by Caillin and Danielle, Crown of the Kingdom of Gleann Abhann and their Kingdom Seneschal on August 23, 2025, to extend the Temporary Removal from Participation, and to further direct the Society Seneschal to begin an investigation into possible sanctions up to and including revocation of membership and denial of participation effective immediately. Second by Jonathan Foster. Opposed: None. Recused: Joan Steurer. Motion carried.

F. Malachi Eldridge (Marcus Brutius Leonitus Daemonium)

Directors Kate Poore and Joan Steurer recused themselves from discussion of or voting on this issue.

Motion by Krista Capps to direct the Society Seneschal to issue a Temporary Removal from Participation in the Society of Malachi Eldridge (Marcus Brutius Leonitus Daemonium) and to further direct the Society Seneschal to begin an investigation into possible sanctions up to and including revocation of membership and denial of participation effective immediately. Second by Megan O'Shea. Chairman Mark Faulcon exercised his option to vote and did so in favor of the motion. Opposed: None. Recused: Kate Poore, Joan Steurer. Motion carried.

G. Deandre Pipkin (Leaf)

By consensus the Board instructed the Society Seneschal to close this matter as directed.

H. Canadian Working Group Funding Request

The reports of the President and the Corporate Treasurer were accepted as presented.

I. Society Recruitment and Retention Campaign Scope

The report of the President was accepted as presented.

J. SCA 60th Anniversary

The report of the President was accepted as presented.

K. Exchequer Emergency Replacement Deputy

Motion by Krista Capps to appoint Robyn Stinson as Exchequer Emergency Replacement Deputy. Second by K.T. Sheppard. Opposed: None. Motion carried.

L. Legal Updates

The report of the In-House Counsel was accepted as presented.

M. October 18, 2025 Subsidiaries – Action by verbal consent

All actions for the subsidiaries of the Society for Creative Anachronism, Inc. are accepted by consensus.

N. Director Resignations

By consensus, the resignation of Director K.T. Sheppard from Seat F of the Board of Directors for the Society for Creative Anachronism was accepted effective at the close of the October 18, 2025 quarterly meeting.

O. Director Appointments

1. Keith Howard

By consensus, the appointment of Keith Howard to Seat F of the Board of Directors for the Society for Creative Anachronism was acknowledged effective at the close of the October 18, 2025 quarterly meeting.

2. Director Selection – Seat G

Motion by Krista Capps to appoint Carl Chipman (Jean Paul de Sens) to Seat G of the Board of Directors for the Society for Creative Anachronism, for the standard three-year term and subject

to the standard probationary period, effective at the close of the April 2026 quarterly meeting
Second by K.T. Sheppard. Chair Mark Faulcon exercised his option to vote and did so in favor
of the motion. Opposed: None. Motion carried.

P. Chair Assignment

Motion by Kate Poore to appoint Jonathan Foster as Chair for the Board of Directors of the
Society for Creative Anachronism, effective at the close of the January 2026, quarterly meeting.
Second by K.T. Sheppard. Chair Mark Faulcon exercised his option to vote and did so in favor
of the motion. Opposed: None. Motion carried.

Q. Vice-Chair Assignment

Motion by K.T. Sheppard to appoint Megan O’Shea as Vice-Chair for the Board of Directors of
the Society for Creative Anachronism, effective at the close of the October 18, 2025, quarterly
meeting. Second by Joan Steurer. Chair Mark Faulcon exercised his option to vote and did so in
favor of the motion. Opposed: None. Motion carried.

R. Ombudsman Assignments

Mark Faulcon - Chair

President, Society Seneschal, Corporate Office, Executive Assistant, Financial Officers

Megan O’Shea - Vice-Chair

A&S, Ansteorra, East, Northshield, Publications (TI, CA, Chronicler)

Krista Capps - Director

Atenveldt, Atlantia, Meridies, Middle, Recruiting

Jonathan Foster - Director

Calontir, Chatelaine, Information Technology (Webminister and Webmaster), Outlands

Keith Howard - Director

An Tir, Artemisia, Caid, Marshal, West

Kate Poore - Director

Inclusive Programs / DEIB, Heralds, Aethelmearc, Gleann Abhann, Trimaris

Joan Steurer - Director

Avacal, Drachenwald, Ealdormere, Lochac

S. Warrant Expirations

The following upcoming warrant expirations were noted, and returned to the appropriate officers
for further work:

1. Society Seneschal – ER Deputy – October 31, 2025
2. Webmaster – January 1, 2026

3. Marketing – January 31, 2026
4. In-House Counsel – April 30, 2026

T. 2026 Budget Discussions

By consensus the report of the Corporate Treasurer was accepted as presented. The Corporate Treasurer was further directed to make adjustments as necessary.

PRE-ADJOURNMENT BUSINESS

It was noted that this was the last meeting for Vice-Chair / Director K.T. Sheppard. Director Sheppard was thanked profusely for his extensive service, not just as a participant, but as a Kingdom Seneschal, Society Emergency Replacement Seneschal, a Director and finally as Vice-Chair for the Board of Directors.

Director Sheppard was then presented with a token of appreciation for all his extensive, important work.

ADJOURNMENT

Per tradition, the gavel was passed to Vice-Chair Sheppard to close the meeting.

Motion by Kate Poore to adjourn the meeting. Second by Krista Capps. Opposed: None. Motion carried.

The meeting was adjourned by consensus at 3:37 p.m. CT.

Respectfully submitted,

/S/ Leslie Luther-Fulton
Executive Assistant