

MINUTES OF THE QUARTERLY MEETING OF  
THE BOARD OF DIRECTORS OF THE SOCIETY FOR CREATIVE ANACHRONISM, INC.

April 12, 2025

CALL TO ORDER

The meeting was called to order by Chair Mark Faulcon at 11 am MDT.

ATTENDANCE:

Directors Present: Mark Faulcon – Chair  
K.T. Sheppard – Vice-Chair  
Pug Bainter  
Krista Capps  
Jonathan Foster  
Megan O’Shea  
Joan Stuerer

Directors-Elect – Seat E: Kate Poore

Staff and Officers Present: Bao Pham – President  
Stacy Hall – Society Seneschal  
Lis Schraer – Society Seneschal– ER Deputy  
Louise Du Cray – Vice President of Corporate Operations  
Brigid Costello - Communications  
Carolyn Richards – Treasurer  
Erin Potter Teehan – Society Exchequer  
Leslie Luther-Fulton - Executive Assistant  
Melissa Midzor – Society Marshal  
William Capps – Deputy Society Marshal – Armored Combat  
Eben Kurtzman – In-House Counsel  
Nicholas Milano, Webminister  
Michelle Santy Youth Officer  
Andrew Harness, Chatelaine  
Unni Leino – Laurel Queen of Arms  
ASL Interpreters Hana and Shawn

I. OPENING MEETING AND ESTABLISHMENT OF AGENDA

Motion by Pug Bainter to open the April 12, 2025, meeting of the Board of Directors for the Society for Creative Anachronism. Second by Krista Capps. Opposed: None. Motion carried.

Motion by Pug Bainter to accept the agenda as presented and to take agenda items out of order as necessary. Second by K.T. Sheppard. Opposed: None. Motion carried.

## II. APPROVAL OF MINUTES

By Consensus, the Board approved the January 26, 2025 Quarterly Meeting Minutes, the January 28, 2025 Special Meeting Minutes, the February 20, 2025 Special Meeting Minutes, the February 24, 2025 Conference Call Minutes, and the March 24, 2025 Conference Call Minutes as presented.

## III. RECURRING BUSINESS

### A. Group Status Changes

#### 1. New Branches

- a. Aethelmeare: Incipient College of Arx Collis (West Liberty University, West Liberty, WV)

By consensus, the Board acknowledges the Incipient College of Arx Collis (West Liberty University, West Liberty, WV).

### B. Group Status Changes Requiring Board Action

#### 1. Dissolutions

- a. West: Shire of Vakkerfjell (Yuba County, CA)

Motion by K.T. Sheppard to dissolve the Shire of Vakkerfjell (Yuba County, CA). Second by Krista Capps. Opposed: None. Motion carried.

- b. West: Shire of Thistleter (Sutter County, CA)

Motion by K.T. Sheppard to dissolve the Shire of Thistleter (Sutter County, CA). Second by Pug Bainter. Opposed: None. Motion carried.

- c. Avacal: Shire of Bitter End (Red Deer, AB).

Motion by Joan Steurer to dissolve the Shire of Bitter End (Red Deer, AB). Second by Jonathan Foster. Opposed: None. Motion carried.

### C. Quarterly Meeting Schedule

#### 1. Establishment/Confirmation of Meeting Dates & Locations

By consensus, Chair Faulcon took note of the following meeting schedule.

- a. July 12 and 13, 2025 Quarterly Board Meeting – Virtual (Tentative)
- b. October 18 and 19, 2025 Quarterly Board Meeting – Hybrid proposed for St. Louis, Missouri.

Groups interested in hosting a meeting should contact the Executive Assistant (ea@sca.org) for information on meeting requirements, and how to submit a bid.

## 2. Invited Guests (Virtual Meetings)

By consensus, it was decided that the Directors-Elect and all major Society officers receive virtual invitations to all meetings. The officers were instructed to monitor their emails for more information.

## 3. Conference Call Schedule

The tentative schedule for the mid-quarter conference calls is as follows:

- a. Tuesday, May 27, 2025
- b. Monday, June 23, 2025
- C. Bank Account Authorizations:

Vice-President of Corporate Operations Louise Du Cray noted have processed at this time.

- D. Warrants: All warrants received to date have been executed and logged.
- E. Ongoing Projects

## 1. Board Recruiting

The report of Director Krista Capps noted that as of April 12, 2025, there were twenty-six (27) candidates on the list of Board nominees with thirteen (14) kingdoms represented. A breakdown by kingdom is as follows:

|             |   |               |   |
|-------------|---|---------------|---|
| Æthelmearc  | 2 | Ealdormere    | 0 |
| An Tir      | 3 | East          | 2 |
| Ansteorra   | 1 | Gleann Abhann | 3 |
| Artemisia   | 0 | Lochac        | 1 |
| Atenveldt   | 0 | Meridies      | 2 |
| Atlantia    | 5 | Middle        | 3 |
| Avacal      | 0 | Northshield   | 0 |
| Caid        | 1 | Outlands      | 1 |
| Calontir    | 1 | Trimaris      | 2 |
| Drachenwald | 0 | West          | 1 |

Director Capps stated that commentary from the membership regarding the nominees is always welcomed, as are new nominations.

## 2. Board Representation

Members of the Board and Senior Officer staff are looking forward to joining the East Kingdom

in May for the first Rapier Crown Tournament. In the interim, they are also currently looking for additional opportunities to set up meetings at different larger local, non-kingdom events. If any groups are interested in hosting one at their event, please send an email to the Executive Assistant at [ea@sca.org](mailto:ea@sca.org) for more information.

#### IV. OLD BUSINESS:

##### A. 2023 and 2024 Annual Reports

Motion by Krista Capps to approve the 2023 Annual Report by the Communications Officer as presented. Second by K.T. Sheppard Opposed: None. Motion carried.

Motion by Krista Capps to approve the 2024 Annual Report by the Communications Officer as presented. Second by Pug Bainter. Opposed: None. Motion carried.

##### B. Ranged Peerage

Motion by Pug Bainter to approve the name “Order of the Mark” for the new ranged peerage. Second by Jonathan Foster. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

Motion by Krista Capps to approve the following armory for the Order of the Mark as Tinctureless, a set of nesting scales within and conjoined to a winged Mascle fleury at the upper point. Second by Pug Bainter. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

Motion by K.T. Sheppard to approve the following regalia for the Order of the Mark: two white vambraces or bracers. Second by Krista Capps. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

Motion by Krista Capps directing that elevations to the Order of the Mark may begin on, but not before June 7, 2025. Second by Pug Bainter. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

Motion by Krista Capps directing that all elevations to the Order of the Mark occurring on June 7, 2025 will hold equal precedence regardless of the time of day the elevation occurs. Second by Megan O’Shea. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

Motion by Krista Capps directing that Kingdoms may issue their first three (3) offers or presentation of writs to the Order of the Mark beginning on, but not before, May 1, 2025. No further offers or writs may be issued until after proper consultation with the premier members of the Order is accomplished. Second by Pug Bainter. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried.

### C. “Works at SCA, Inc.” and Social Media Profiles

By consensus the Board takes note of the following commentary from the Society Seneschal and encourages the membership and participants to do likewise:

- SCA Social Media Policy applies to “a. all people communicating through official SCA Inc. social media channels, b. people using a profile or interacting on any social media, including unofficial channels, in a manner that demonstrates a direct connection to SCA Inc., [and] c. officers of SCA Inc. with responsibility for managing SCA Inc. social media channels.” (II. Scope, a-c).

- Further, “SCA Inc.’s expectations for functioning in an online world are stated in Corpora II.B. ‘All participants are expected to behave in an appropriate and respectful manner.’ Participants must consider how their online actions may impact the reputation of SCA Inc. ‘Society for Creative Anachronism’ and ‘SCA’ are trademarked by the Society and SCA Inc. reserves its rights to manage the use of these trademarks.” (III. Policy Statement)

- And that “No person using a profile connected to the SCA may publish content on Social media that is: a. Bullying, abusive, harassment, or hate speech, [and] b. Endangering or threatening the safety or well-being of others.” (III. Policy Statement, section I).

In short, when one puts themselves in the position of representing the SCA online, and publishes content that is in violation of our Corporate policies, you open yourself up to the potential for complaint and potential sanction.

### D. Variances

#### 1. Expansion – Hamlets / Experiment

Based upon the motion by the Board to grant the variance as presented by the Society Seneschal in July 2023: Move to authorize the Society Seneschal to extend the hamlet experiment to include interested kingdoms following the guidance and requirements set forth by the Society Seneschal’s. This experiment would conclude July 31, 2027. At that time a report and recommendation as to whether to adopt hamlets as a new branch designation.

Motion by Krista Capps to grant the variance presented by the Soc Sen to extend and expand the hamlet experiment to include interested kingdoms on a case-by-case basis following the current guidance and requirements set forth by the Society Seneschal. This experiment would conclude July 31, 2027. At that time the Society Seneschal will deliver a report and recommendation as to whether to adopt hamlets as a new branch designation. Second by Jonathan Foster. Opposed: None. Motion carried.

## 2. Kingdom of Atlantia – Coronation Attendance

Motion by Krista Capps to uphold a variance granted to the Kingdom of Atlantia by the Society Seneschal on April 4, 2025, to excuse HRM Iul'ana from attendance at the coronation of her heirs due to a medical emergency, and to further deem the reign completed. Second by Pug Bainter. Opposed: None. Motion carried.

### E. Addition to Corporate Policies: Policy on Conduct

Motion by Pug Bainter to adopt the addition of Item XX. Policy on Conduct to the Corporate Policies for the Society for Creative Anachronism as presented by the Society Seneschal. Second by Megan O'Shea. Opposed: None. Motion carried.

***XX. Policy on Conduct is attached hereto as Addendum A.***

## V. NEW BUSINESS:

### A. Proposed Revision to Corpora VII, J.1, Warranting/Rosters

By consensus, this matter was returned to the Society Seneschal for additional work.

### B. SCA, Ltd. Affiliate Agreement

By consensus, this matter was remanded to the February 2025 conference call.

## VI. REPORTS

### A. President – Bao Pham (Baudoyne de Lafayette)

The report of Bao Pham, President, was summarized and accepted as submitted. There were no action items.

### ***Report filed.***

#### A.1. Vice-President for Information Technology – Sam Davis (Thomas Blackmoore)

The report of Sam Davis, Manager for Information Technology, was summarized and accepted as submitted. The report contained the following action item:

- a. The server, which hosts the SCA's main webpage, the announcements list, and the society heraldic databases, has done well since we transitioned to it. We are starting to see heavier loads and I am somewhat concerned as to whether the current server will be sufficient for future plans.

IT has recently been inundated with requests for new services. While many of these may not land on the server, several of them will. I believe now is the time to look at increasing the size of the server to get ahead of demand.

When we moved to the current server, we reduced the monthly cost from ~\$800 per month to ~\$450 per month. We positioned ourselves at an Azure VM level which is on a break point (Standard D2s v3 (2 vcpus, 8 GiB memory)). The next step up, which would double the CPU/core count and RAM (Standard D4s\_v3), would add approximately \$70 per month to the cost. This would be an annual cost of approximately \$840.

I would ask that the board approve the increase in expenditure to accommodate future needs for the SCA.

Motion by Jonathan approve funding to double the CPU/core count and RAM of the SCA server, as requested by the Vice President for Information Technology. Second by Krista Capps. Opposed: None. Motion carried.

***Report filed.***

A.1(a). Society Webminister – Nicholas Milano (Iain MacArthur)

The report of Stacy Hall, Vice President for Operations, was summarized and accepted as submitted. The report contained one action item,

1. Policy Interpretation - As long as the webminister has an email with written permission to utilize something (photo/art/etc) it is considered acceptable documentation. The release form usage is preferable but we are following the same guidelines that Social Media has been using.

Motion by K.T. Sheppard to uphold the policy by the Society Webminister stating that an email with written permission to utilize a creative work or photograph is considered acceptable documentation in lieu of a release form. Second by Joan Steurer. Opposed: None. Motion carried.

***Report filed.***

A.2. Society Communications and Social Media Officer – Brigid Costello (Anne de Tournai)

***Verbal Report Received and Accepted.***

A.3. Corporate Officer for Inclusive Programs – Charles Burk (Charles de Bourbon)

***By consensus this report was remanded to the February 2025 conference call.***

B. Vice President for Operations (Society Seneschal) – Stacy Hall (Gwenndolynn ní hÁilleacháin)

The report of Stacy Hall, Vice President for Operations, was summarized and accepted as submitted. The report contained one action item, which was handled under Item IV.E.

***Report filed.***

B.1. Society Youth Activities Officer – Michelle Santy (Amytis de la Fontaine)

The report of Michelle Santy, Society Youth Activities Officer, was summarized and accepted as submitted. There were no action items.

***Report filed.***

C. Vice President for Corporate Operations – Louise Du Cray

The report of Louise Du Cray, Vice President for Corporate Operations, was summarized and accepted as submitted. There were no action items.

***Report filed.***

C.1. Publications Manager – Gloria Woodward (Honor of Restormel)

The report of Gloria Woodward, Publications Manager, was summarized and accepted as submitted. There were no action items.

***Report filed.***

C.2. *Tournaments Illuminated* – Kendra C. Jones (Kendryth filia Gerald)

The report of Kendra C. Jones, *Tournaments Illuminated* Editor, was summarized and accepted as submitted. There were no action items.

***Report filed.***

C.3. *Compleat Anachronist* - Ellen Rawson (Ariel of Lindisfarne)

The report of Ellen Rawson, Editor for *Compleat Anachronist*, was summarized and accepted as submitted. There were no action items.

***Report filed.***



C.4. Society Chronicler – Krystle Smith (Cecilia Blythe)

The report of Krystle Smith, Society Chronicler, was summarized and accepted as submitted. There were no action items.

***Report filed.***

C.5. Society Archivist – Travis Schenck (Ramon de Javier)

The report of Travis Schenck, Society Archivist, was summarized and accepted as submitted. The report contained the following action item:

- a. Request for Contingent Funding Approval: Archival Preservation Grant  
The Archives respectfully request the Board's approval for funding in the amount of \$6,500, contingent upon the receipt of a grant from the Utah State Historical Records Advisory Board (USHRAB).

*Purpose of the Grant*

*This grant will fund the purchase of archival materials to rehouse the oldest and most fragile physical documents in the SCA Archives. Rehousing these materials in acid-free folders, boxes, and sleeves will extend their lifespan and align with best practices in archival preservation.*

Motion by Jonathan Foster to permit the Archivist's office to apply for the grant offered by the Utah State Historical Records Advisory Board (USHRAB) and to adjust the annual budget to reflect this. Second by K.T. Sheppard. Opposed: None. Chair Mark Faulcon exercised his option to vote and did so in favor of the motion. Motion carried

***Report filed.***

D. Corporate Treasurer – Carolyn Richardson (Tetchubah of Greenlake)

The report of Carolyn Richardson, Corporate Treasurer, was summarized and accepted as submitted. There were no action items.

***Report filed.***

D.1. Society Exchequer – Erin Potter Teehan (Katalena Ivaniaia zhena Shishova)

The report of Erin Potter Teehan, Society Exchequer, was summarized and accepted as submitted. The report contained the following action items:

- a. Request for Board Action: Please approve the Kingdom of Atlantia Financial Policy.

Motion by Krista Capps to approve the Kingdom of Atlantia Financial Policy and PayPal Addendum as presented by the Society Exchequer. Second by Pug Bainter. Opposed: None. Motion carried.

- b. Request for Board Action: Please approve the Kingdom of Atlantia PayPal Addendum.

Motion by Krista Capps to approve the Kingdom of Atlantia PayPal Addendum as presented by the Society Exchequer. Second by Jonathan Foster. Opposed: None. Motion carried.

- c. Policy interpretation: Monies may be spent with the approval of the financial committee for emergency lodging for attendees at an event if available for all members of the group.

By consensus, this matter was returned to the Society Exchequer for additional work.

- c. New policies on operating office procedures: Kingdom Exchequers, Greater War Exchequers, and Society Deputies will upload quarterly reports and end-of-year reports to Sharepoint within 30 days of the end of the quarter.

By consensus, it was determined that this matter falls within the purview of the Society Exchequer.

***Report filed.***

- E. Laurel Principal Queen of Arms – Unni Leino (Birgitta Lulli)

The report of Unni Leino, Laurel Principal Queen of Arms, was summarized and accepted as submitted. The report contained the following action items:

- 1. Requested Board Actions: SENA: Please approve the following updates to SENA:
  - a. Revised A3C “Voiding and Fimbriation” to clarify that voiding and interlacing may only be considered part of their type of mullets of six or fewer points. This clarifies which mullets voided and interlaced can be used as secondary charges, tertiary charges, and as the primary charge on a fieldless badge.
  - b. Revised A3D1b, “Sword and Dagger” to limit in some cases the use of a charge and a demi-charge in the same armory in order to enhance the identifiability of charges used in armory.
  - c. Revised A3D2c “Unity of Posture and Orientation” to allow arrangements such as *passant counter-passant* and *naiant counter-naiant* with identical animate charges. The section was also revised to allow identical inanimate charges to face in opposite directions as long as their primary axes are the same (e.g., *fesswise* and *fesswise reversed*). These types of arrangements are found in period armory.

- d. Revised PN4D1 “Claim of Identity or Close Relationship with an Important Non-SCA Person” to clarify the names under which sovereign rulers and elected leaders of modern countries are protected. Legendary sovereigns who are only documented as legendary figures are not protected as sovereign rulers but may be protected as fictional characters under the fifth paragraph of PN4D1.
- e. Updated Appendix A “Patterns That Do Not Need Further Documentation by Language Group” to include additional information on Russian names.
- f. Updated Appendix D to allow, but not require, the use of tone and pitching markings. These are found in some languages, such as Chinese.
- g. Updated Appendix F3a “Quadruped Posture” to clarify that the step from core practice for non-lions affronty applies to other felines and to demi-beasts.
- h. Updated Appendix G “Some Specific Elements that are a Step from Core Practice” to include the use of lightning bolts outside of a thunderbolt and birds in non-period postures (striking, stooping, volant wings addorsed).
- i. Updated Appendix M1 “Some Resource for Conflict Checking” to add information about dragons, flowers, leaves, and birds in various postures.

Motion by Pug Bainter to approve Laurel Queen of Arms’ revisions to SENA as follows: revised A3C “Voiding and Fimbriation”, revised A3D1b, “Sword and Dagger”, revised A3D2c “Unity of Posture and Orientation”, revised PN4D1 “Claim of Identity or Close Relationship with an Important Non-SCA Person”, updated Appendix A “Patterns That Do Not Need Further Documentation by Language Group”, updated Appendix D to allow, but not require, the use of tone and pitching markings. updated Appendix F3a “Quadruped Posture”; updated Appendix G “Some Specific Elements that are a Step from Core Practice”; and updated Appendix M1 “Some Resource for Conflict Checking” Second by K.T. Sheppard. Opposed: None. Motion carried.

- 2. Changes to the Glossary of Terms (<https://heraldry.sca.org/coagloss.html>)
  - a. Updated the discussion under Default to include references to Table 5, Default Postures and Orientations, and Table 7, Default Arrangements.
  - b. Updated Table 4 “Conventional ‘Proper’ Colorings” to include the definition for a luna moth.

- c. Changed the title of Table 5 from “Conventional S.C.A Default Postures” to “Default Postures and Orientations”. Updated references for charges beginning with A-F and added cross-references. Also updated to include definitions for various charges including basilisks, demi-humans, demi-monsters, kōwhai blossoms, spades and shovels, and stick shuttles.

Motion by Pug Bainter to approve the updates to the SENA Glossary tables and Appendix: Updated the discussion under Default to include references to Table 5, Default Postures and Orientations, and Table 7, Default Arrangements, updated Table 4 “Conventional ‘Proper’ Colorings”, and change of the title of Table 5 from “Conventional S.C.A Default Postures” to “Default Postures and Orientations”. Second by Krista Capps. Opposed: None. Motion carried.

3. Changes to the Administrative Handbook appendices: reviewed and updated the links in Appendix H “Sources That Do Not Require Photocopies to Laurel”.

Motion by Pug Bainter to approve a change to the Administrative Handbook to update the Administrative Handbook appendices as related to Appendix H “Sources That Do Not Require Photocopies to Laurel, as requested by the Laurel Principal Queen of Arms. Second by Jonathan Foster. Opposed: None. Motion carried.

4. Changes to the List of Alternate Titles:
  - a. Added alternate titles in Japanese.
  - b. Added alternate titles in two new language groups, Indian - Sanskrit and Indian - Dravidian.

Motion by Pug Bainter to permit the changes to the List of Alternate Titles Added to add alternate titles in Japanese, Sanskrit and Indian-Dravidian as requested by the Laurel Principal Queen of Arms. Second by Jonathan Foster. Opposed: None. Motion carried.

### ***Report filed.***

- F. Marshal – Melissa Midzor (Arabella da Siena)

The report of Melissa Midzor, Society Marshal, was summarized and accepted as submitted. The report contained the following action items:

1. Request for Board Action: Approve update to the Lochac Combat Archery variance – updates the arrow blunt description, and killing of plummed participants procedures.

Motion by Joan Steurer to approve update to the Lochac Combat Archery variance updating the arrow blunt description, and killing of plummed participants procedures as requested by the

Society Marshal. Second by Krista Capps. Opposed: None. Motion carried.

2. Request for Board Action: Review and approve the new online Armored Combat-Rattan Society handbook.

By consensus, this matter was returned to the Society Marshal for additional work.

3. Policy Interpretation: Youth Combat: There was a question asked about if a Youth Marshal was required to be present if a youth is fighting as an adult combatant. 16 years old (rattan) and 14 years old (rapier) can compete as adults. It was determined that since they were competing as adults under the AC-Rattan or Rapier rules, no Youth Marshal was required.

Motion by Jonathan Foster to uphold the policy interpretation of the Society Marshal stating that approved youths fighting as adults under the AC-Rattan or Rapier rules do not require a Youth Marshal. Second by K.T. Sheppard. Opposed: None. Motion carried.

3. Policy Interpretation: Armored Combat – Rattan: A new hammer head is not legal without 1/2 inch progressive give foam on both of the striking surfaces.

Motion by K.T Sheppard to uphold the policy interpretation by the Society Marshal stating that ultra-light foam heads that have been significantly modified in a way that changes the striking characteristics must be padded with 1/2 in of progressive give on all striking surfaces. Second by Pug Bainter. Opposed: None. Motion carried.

***Report filed.***

- G. Minister of Arts and Sciences – Sarah Nobel McGee (Hildegard Bergerin)

The report of Sarah Nobel McGee, Society Minister of Arts and Sciences, was summarized and accepted as submitted. There were no action items.

***Report filed.***

- H. Society Chatelaine – Andrew Harness (Ottar Surtson)

The report of Society Chatelaine, Andrew Harness, was summarized and accepted as submitted. There were no action items.

***Report filed.***

- I. Standing Committees – None.

VII. Correspondence.

All correspondence was distributed as appropriate.

## VIII. EXECUTIVE SESSION

Executive Session was opened on Friday, April 11, 2025, at 5:03 p.m. MDT. Executive Session was convened at 8:07 p.m. MDT.

### A. President Confidential Updates

The report of the President was accepted as presented.

### B. Society Seneschal Confidential Updates

The report of the Society Seneschal was accepted as presented. By consensus, the Society Seneschal was directed to begin an investigation into a confidential matter.

### C. Aedan O'Connor (AEvarr Radulfsson)

Motion by Jonathan Foster to revoke the membership of, and deny participation to, Aedan O'Connor (AEvarr Radulfsson), effective immediately. Second by Pug Bainter. Opposed: None. Motion carried.

### D. Randolpho Pozos-Brewer (Constantinus Puteolanus Germanicus)

Motion by K.T. Sheppard to lift the Temporary Removal from Participation in the Society of Randolpho Pozos-Brewer (Constantinus Puteolanus Germanicus), effective immediately. Second by Pug Bainter. In favor: Pug Bainter, Krista Capps, Jonathan Foster, K.T. Sheppard, Joan Steurer. Opposed: None. Abstained: Megan O'Shea. Motion carried.

### E. Michael Rodriguez (Penny the Wizard/Aule og Amon Amarth)

Motion by K.T. Sheppard to revoke the membership of, and deny participation to, Michael Rodriguez (Penny the Wizard/Aule og Amon Amarth), effective immediately. Second by Megan O'Shea. Opposed: None. Motion carried.

### F. Warrant / Position Update – Society Webminister

By consensus, no action was taken.

### G. Annual Audit – Honorarium

Motion by K.T. Sheppard to approve a one-time Honorarium of \$500.00 payable to Erin Potter Teehan for work done on the annual audit. Second by Jonathan Foster. Opposed: None. Motion carried.

### H. Legal Updates

The report of President was accepted as presented.

I. April 12, 2025 Subsidiaries – Action by verbal consent

All actions for the subsidiaries of the Society for Creative Anachronism, Inc. are accepted by consensus.

J. Director Resignations

By consensus, the Board acknowledges the resignation of Pug Bainter from Seat E for the Board of Directors for the Society for Creative Anachronism, effective at the close of the April 12, 2025, quarterly meeting.

K. Director Appointments

By consensus, Kate Poore is recognized as assuming Seat E for the Board of Directors for the Society for Creative Anachronism, effective at the close of the April 12, 2025, quarterly meeting.

L. Chair Assignment

By consensus, no action was taken.

M. Vice-Chair Assignment

By consensus, no action was taken.

N. Ombudsman Assignments

Director Mark Faulcon (Duke Martin Lochner)

Ombudsman for: President, Society Seneschal, Corporate Office, Executive Assistant, Financial Officers,

Vice-Chair: KT Sheppard (Graf Ulrich von Brandenburg)

Ombudsman for: An Tir, Artemisia, Caid, West, Marshal,

Director: Krista Capps (Bricca di Ghelere)

Ombudsman for: Atenveldt, Atlantia, Middle, Recruiting Meridies

Director: Jonathan Foster (Iohannes Glenfidanus)

Ombudsman for: Chatelaine, Information Technology (Webminister and Webmaster), Calontir, Outlands

Director: Kate Poore (Ekaterina Kirkovna Holopova)

Ombudsman for: Inclusive Programs, Heralds, Aethelmearc, Gleann Abhann, Trimaris

Director: Megan O'Shea (Sumayya al Ghaziyya)

Ombudsman for: A&S, Ansteorra, Northshield, Publications (TI, CA, Chronicler) East

Director: Joan Stuerer (Rhianwen ferch Bran ap Gruffydd)

Ombudsman for: Avacal, Drachenwald, Ealdormere, Lochac

## S. Warrant Expirations

The following upcoming warrant expirations were noted, and returned to the appropriate officers for further work:

1. Webminister – April 30, 2025
2. Exchequer – ER Deputy – September 30, 2025
3. Society Seneschal – ER Deputy – October 31, 2025

## PRE-ADJOURNMENT BUSINESS

It was noted that this was the last meeting for Director Pug Bainter. Director Bainter was thanks for his extensive service to the Society and then, according to tradition, was passed the gavel to close the meeting.

## ADJOURNMENT

Motion by Joan Steurer to adjourn the meeting. Second by Pug Bainter. Opposed: None. Acting Chair Pug Bainter exercised his option to vote and did so in favor of the motion. Motion carried.

The meeting was adjourned by consensus at 4:14 p.m. MDT.

Respectfully submitted,

/S/ Leslie Luther-Fulton  
Executive Assistant



## **ADDENDUM A**

### **XX. Policy on Conduct**

To promote a safe, respectful, and enjoyable environment for all participants, this Policy on Conduct outlines the expectations for behavior during all SCA events, activities, and interactions, both in-person and online. This policy does not supersede modern law. Violations of modern law should be reported to the law enforcement authorities.

#### **A. Adherence to SCA Rules and Laws**

1. All participants must adhere to the SCA's governing documents (Corpora, Corporate Policies, and By-laws), as well as Board-approved SCA Officer Policies, Kingdom Law, and any event-specific rules. Understanding and following these rules is the responsibility of all participants
2. Participants are expected to respect the decisions and directions of SCA officers, marshals, and event staff. These individuals are responsible for upholding the rules and safety standards of the SCA. Disagreements may be addressed through the chain of appeals as necessary.
3. Participants shall not behave in a manner which could put the SCA or its participants at risk or fear of imminent harm.
4. Violations of this policy may result in disciplinary actions, including but not limited to warnings, or Sanctions up to and including temporary removal of participation or revocation and denial of membership in the SCA. The degree of the action will depend on the nature, frequency, and severity of the violation(s).

#### **B. Responsible with Resources**

1. Corporate and Kingdom financial policies must be followed. This policy may be further defined in the "Society Financial Policy," individual Kingdom policies, and SCA Corporate Treasurer documents.
2. Officers and members responsible for managing SCA funds must ensure that financial resources are used prudently, with transparency and accountability. See also "Exchequer's Handbook."

#### **C. Respect towards Participants**

1. The SCA promotes an environment free of bullying and harassment of all individuals and groups. This policy may be further defined in the Seneschal Handbook Policy on "Harassment and Bullying" and the SCA Conduct and Behavior Documents.
2. The SCA is committed to creating a welcoming environment for all participants. Discrimination based on race, ethnicity, gender, sexual orientation, religion, disability, age, or background is not allowed.
3. The SCA prohibits non-consensual sexual behavior including but not limited to sexual assault, sexual harassment, stalking, and sexual violence. This policy may be further defined in the Seneschal Handbook "Sexual Misconduct Policy" and the SCA Conduct and Behavior Documents.

**D. Responsible with Minors**

1. The responsibility for the care, supervision, and behavior of minor children rests solely with their parents or legal guardians at all SCA events, activities, and gatherings at all times. This policy may be further defined in the Seneschal Handbook “Dealing with Minor/Youth-Related Policies.”
2. Parents and legal guardians are not relieved of their primary responsibility for the welfare and behavior of minors under their supervision when participating in SCA Youth Activities. This policy may be further defined in the Seneschal Handbook “Dealing with Minor/Youth-Related Policies.”

**E. Safety and Well-being**

1. All participants must prioritize the safety of themselves and others during all activities.
2. Compliance with SCA established safety regulations and procedures is mandatory.
3. The possession of modern firearms at SCA events is prohibited. This policy may be further defined in the Seneschal Handbook “Firearms Policy.”

**F. Animals**

1. The responsibility for the care, supervision, and behavior of pets and/or service animals rests solely with their owners at all SCA events, activities, and gatherings at all times. This policy may be further defined in the Seneschal Handbook “Service Animals Policy” and “Pets at Official SCA Activities Policy.”
2. Where animal restrictions apply, the only service animals allowed are those permitted under modern law. This policy may be further defined in the Seneschal Handbook “Service Animals Policy” and “Pets at Official SCA Activities Policy.”
3. The hunting or slaughtering of live animals is prohibited at SCA functions. This policy may be further defined in the Seneschal Handbook “Policy on Hunting, Slaughtering, and Butchering.”

**G. Reporting and Enforcement**

1. Members are encouraged to report any violations of this policy to the Office of the Seneschal. Reports must be made in good faith.
2. Reports of misconduct must be a non-anonymous first-person account. The SCA will document and keep reports confidential. Should an investigation become necessary, it will be conducted fairly and confidentially, respecting the rights of all parties involved.